

EDUCATION	<p>University of Wisconsin - Madison <i>Bachelor of Arts Flute Performance and Information Science</i> Certificates in Data Science and Digital Studies GPA: 3.95/4.0</p>	Sep 2021-May 2025
PROFESSIONAL EXPERIENCE	<p>Assistant Librarian <i>Brevard Music Center Brevard, NC</i></p> <ul style="list-style-type: none"> • Primary librarian for Brevard Symphonic Winds (high school wind ensemble) and in charge of handling chamber music circulation requests. • Prepared parts prior to rehearsals by transferring bowings, correcting errata, binding parts and scores, and carrying out other tasks under the direction of the Head Librarian. Attended all rehearsals and performances for assigned ensemble at on- and off- campus venues. <p>Orchestra and Band Librarian <i>Mead Witter School of Music University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • In charge of preparing music for student bands and orchestras at UW-Madison including UW Symphony Orchestra, UW Opera, Wind Ensemble, Concert Band, University Bands, All University Strings ensembles, Medical Sciences Orchestra, and Conducting Lab Ensemble under the direction of the Ensemble Librarian. • Duties included scanning music, editing PDFs with Acrobat, bowing parts, cataloging materials, creating parts/scores, distributing music, assisting with data cleaning and database maintenance, and contributing to other library improvements (i.e., score preservation). <p>Cheesemonger/Retail Associate <i>Wisconsin Cheese Mart Madison, WI</i></p> <ul style="list-style-type: none"> • Wisconsin Cheese Mart is the largest retailer of Wisconsin Cheese. Duties included preparing samples, stocking, cleaning, checkout, and pairing recommendations. <p>Writing Fellow <i>Writing Center University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • Course-attached peer writing tutor working with 8-12 undergraduate students per semester to provide feedback through conferences and comments on writing assignments. <p>Chamber Musician <i>University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • Flute performer in hired woodwind quintet/quartet for various UW-Madison events including Phi Kappa Phi award ceremonies, Chancellor's Undergraduate Award Ceremony, and BTAA Academic Conference cocktail hour. <p>Music Theory Tutor <i>Mead Witter School of Music University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • Provided tutoring on written theory and aural skills for undergraduate music students in introductory theory courses. 	<p>Jun 2025-Aug 2025</p> <p>Aug 2022-May 2025</p> <p>July 2024-May 2025</p> <p>Sep 2024-May 2025</p> <p>Apr 2023-Apr 2025</p> <p>Sep 2022-May 2024</p>
PROJECTS	<p>Wingra Wind Quintet Library Catalog <i>Mead Witter School of Music University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • Independently assessed and cataloged over 500 pieces of chamber music repertoire held in the Wingra Wind Quintet Library with the goal of making the collection searchable and more accessible for the Wingra Wind Quintet to perform from. • Created a spreadsheet catalog, assessed each set for condition and completeness, and pulled items from the collection for movement to the Mills Music Library. <p>Score Catalogs and Rehousing <i>Mead Witter School of Music University of Wisconsin - Madison Madison, WI</i></p> <ul style="list-style-type: none"> • Cataloged, organized and rehousing the score collections in the band and orchestra libraries at UW-Madison, with the band library collection including ~250 oversize scores of varying ages and conditions. • Created a spreadsheet catalog for each collection and input appropriate information about each score into the library databases. Assessed the condition of each score, placing them in archival folders and taking further preservation action when appropriate. 	<p>Dec 2023-May 2024</p> <p>Edited: May 2025</p> <p>Jan 2023-May 2025</p>
ADDITIONAL SKILLS	<ul style="list-style-type: none"> • Proficient in MS Office (Word, Excel, PowerPoint), Outlook, Microsoft Teams, Google Suite, Adobe Acrobat, Photoshop, SQL, OpenRefine, and Tableau • Some experience with Adobe Premier Pro, MongoDB, Javascript, HTML, CSS, Python, and R 	